

## **EUROPEAN CURRICULUM VITA FORMAT**

### **PERSONAL INFORMATION**

**Surname and Name** SCIUTTO MIRKO

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**Nationality** Italian

Date of birth MAY 16TH, 1974

### **PROFESSIONAL EXPERIENCE**

- Dates (from – to) From 10th January, 2001 to 7th January 2003
- Name and address of the employer Rosella Bardelli, Via XXV Aprile N°2/3, Ovada, AL
- Type of business or sector Administrations Estate
- Job position Apartment block administrator
- Main activities and responsibilities Relationship management with the condominium residents and accounting

### **PROFESSIONAL EXPERIENCE**

- Dates (from – to) From 1st February 2003 to 10th December 2005
- Name and address of the employer Mirko Sciutto, Via Roma 42, Molare, AL
- Type of business or sector Construction
- Job position Small stonework and plant design in condominium construction sites
- Main activities and responsibilities

### **PROFESSIONAL EXPERIENCE**

- Dates (from – to)
- Name and address of the employer
- Type of business or sector
- Job position
- Main activities and responsibilities Quotations and relationship management with the condominium residents From 1st March 2005 to 2nd February 2206 Wine house L'Infernotto Wine house Co-owner Sommelier wine guide, order and cellar manager

## **PROFESSIONAL EXPERIENCE**

- Dates (from – to) From 1st January 2006 to 31st October 2013
- Name and address of the employer Freelancer at Amministrazioni Immobiliari Bardelli e Sciutto in Ovada, Via San Paolo,16
- Type of business or sector Administrations Estate
- Job position Apartment block administrator (about 70 estates)
- Main activities and responsibilities Accounting, consulting, management of the condominium residents

## **PROFESSIONAL EXPERIENCE**

Dates From March 2014

- Name and address of the employer Wine Consulting for Tradesa Corp 618A Fleet St., Toronto On M5V 1B9
- Type of business Wine Consulting
- Selector Wine

## **EDUCATION AND TRAINING**

- Dates (from – to) November 2013 – February 2014

- Name and type of the organization

providing education and training Wine&Spirit Education Trust

- Principal subjects / occupational

skills project The WSET Level 3 Advanced Certificate qualification is designed to give a thorough understanding of the principal wines and spirits of the world and their commercial importance in the world's market. The qualification will assist those who are required to make professional evaluations of wines and spirits with regards to their quality and commercial value.

- Awarded qualification WSET Level 3 Advanced Certificate in Wines and Spirits

- National classification level With merit.

- Dates (from – to) February 2013

- Name and type of the organization providing education and training Sommelier Degree issued by F.I.S.A.R. ( Federazione Italiana Sommelier Albergatori Ristoratori )

- Principal subjects / occupational

skills project Tasting, counter and room service

- Awarded qualification Degree of Qualification Sommelier

- National classification level Completion of all F.I.S.A.R.'s levels and first classified at the final exam

- Dates (from – to) From February 2002 to October 2002

- Name and type of the organization

providing education and training Course managed by A.G.O.R.A'. (Association for training development, Corso Porta Nuova 28, 37122 Verona) issued by the Veneto Region and valid throughout the EU community as Wine Guide Lecturer (see the attachment)

- Principal subjects / occupational

skills project Wine culture (viticulture, legislation, sensory area and wine storage), communication and interpersonal abilities, wine market/territory and marketing, events (study process of the territory, planning/organization of events both in Italy and abroad, fairs attendance)

- Awarded qualification Degree of Professional Qualification of Wine Guide Lecturer
- National classification level AA/AA
- Dates (from – to) From October 2000 to March 2001
- Name and type of the organization

providing education and training A.L.A.C. (Free Association of Apartment Block Administrators, Piazza Dante 8, 16121, Genova) Training course for Apartment Block Administrator

- Principal subjects / occupational

skills project Civil Code, legislation, rules and regulations; costs allocation, relationship with Banks and Insurances, relationship with condominiums and so on.

- Awarded qualification Certificate of attendance at the course for Block Administrators
- National classification level
- Dates (from – to) From October 1994 to December 2000
- Name and type of the organization

providing education and training University of Genoa, Degree course in Modern History

- Principal subjects / occupational

skills project Economic History, Political Economic Geography, Population Geography, Contemporary History, Science and Technology History, English language and literature The thesis was discussed with Professor G. Reborà, Professor of Economic History. Thesis subject: “The development socio-economical of the territories of the Mountain Community in the territories of the Alta Valle Orba, Erro and Bormida of Spigno from 1930 to 1997”.

- Awarded qualification Degree in Modern History
- National classification level 110/110
- Dates (from – to) From February 2000 to July 2000
- Name and type of the organization

providing education and training IBM Computers Centre (Piazza Piccapietra 83, 16121, Genova)

- Principal subjects / occupational

skills project Excel, Word and Internet use

- Awarded qualification Certificate of “Expert Office Automation – SW Standard and advanced”
- National classification level 30/30
- Dates (from – to) School year from 1988/89 to 1993/1994
- Name and type of the organization

providing education and training I.T.I.S. Barletti of Ovada, Via Duchessa di Galliera, 15076 Ovada, AL

- Principal subjects / occupational

skills project Technical drawing, material technology and liberal arts subject

- Awarded qualification Degree of Mechanical Consultant
- National classification level 45/60

PERSONAL SKILLS Acquired in the course of life and career but not necessarily covered by formal certificates and diplomas.

FIRST LANGUAGE ITALIAN

OTHER LANGUAGES

ENGLISH

- Reading skills GOOD
- Writing skills Good
- Verbal skills Good

SOCIAL SKILLS AND COMPETENCES Living and working with other people, in multicultural environments, in positions where communication is important and situations where teamwork is essential (for example, culture and sport) and so on From about eleven years I collaborate with various Companies of the wine field (L'Armangia, Canelli - AT, Tenuta dei Fiori, Calosso-AT, Arduini, Corrubio in S.Pietro in Cariano - VR, Antolini, Marano in Valpolicella - VR, Pier, Treiso - CN, Sobrero, Serralunga in Alba - CN, Le Tre Stelle, San Gimignano, Le Vigne-Montenero d'Orcia - GR) in the contest of cellar wine tasting or taking part to the most important National events such as Vinitaly, Salone del Gusto, Cantine Aperte and so on. In addition, for some of them, I have dealt with their FDA registration. In order to improve my relationship skills, already so important for my job of block apartment administrator, I attended to a specific FISAR's course about communication and tasting .

TECHNICAL SKILLS With computers, specific kind of equipment, machineries and so on Daily use of LibreOffice, Gmail, other IT applications and specific accounting programs for condominium management. In 2004 I organized a gastronomic journey for wine's importer with the following wineries: Tenuta dei Fiori-Calosso - AT, L'Armangia -Canelli - AT, Lajeu - Vinchio - AT, Pier-Treiso - CN, G.Manzone - Monforte d'Alba - CN, Calorio - Monteu - CN, Cascina Monastero - La Morra CN. Up to these days I cooperate with my brother, a mediator in wine trades in the Sciutto's Food and Wine, as taster and selector wineries to propose to foreign importers.

OTHER SKILLS AND COMPETENCES Competences not mentioned above Once I awarded the Sommelier qualification, I participated as "Sommelier" in many events such as Cheese 2013, Golosare 2013, Enocosmo 2013, Sapori da Sfogliare 2013 and in several private restaurants in Alto Monferrato

DRIVING LICENSE B

OTHER INFORMATION Member of O.N.A.V (National Organization of Wine Taster). In 2005 I managed the town wine house of organic wines "L'Infernotto in Trisobbio". REC's registration and HACCP since 2004.



I consent to the processing of my personal data as per the law ex D.Lgs.196/03